|  |  |
| --- | --- |
| **Current Staffing Vacancies** | **Appendix 4** |

**Posts held pending review**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| **Commercial and Property** |  |  |
| Leisure Partnership Development Manager |  | Vacant since April 2021 and no immediate plans for recruitment. |
| **Communities** |  |  |
| Assistant Sports Development Officer (0.86 FTE) |  | A review of staffing across Sports Development is currently taking place. There are various temporary arrangements in place using different allocation grant funding. |
| Project Co-ordinator (Sports Development 0.4 FTE)  |  |
| Wellbeing Development Officer |  |
| SR Leisure Partnership Manager |  | To be considered in context of South Ribble Leisure Limited Review |

**Posts where the post-holder has been seconded:**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| **Communities** |  | Some of these posts may be filled temporarily until the post holder returns. |
| Senior Community Involvement Officer  |  |
| Community Coach Gymnastics |  |
| **Customer and Digital** |  |
| Neighbourhood Officer(0.5 FTE)  |  |

Notes:

FTE stands for Full Time Equivalent and is used for part-time posts to show a comparison against a full-time post.

**Other Vacancies**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| **Communities** |  |  |
| Project Co-ordinator (0.6 FTE) |  | Split post 0.6fte & 0.4FTE above - 1 FTE to be appointed – external funding to be secured. |
| Environmental Health Technician (0.6 FTE) |  | Vacant since July 2021  |
| **Customer and Digital** |  |  |
| Customer Engagement Officer | Y | Interviews w/c 06.06.2022 |
| **ICT** |  | Difficult to recruit ICT posts currently the focus of an intensive recruitment campaign.  |
| Software Developer | Y | Out to advert |
| Business Systems Officer (2 FTE) | Y | Out to advert |
| ICT Apprentice | Y | Out to advert |
| Cyber Security Officer | Y | Interviews 07.06.2022 |
| Helpdesk manager | Y | Interviews w/c 13.06.2022 |
| Software Manager | Y | Out to advert |
| ICT Technician | Y | Out to advert |
| Network Officer | Y | Out to advert |
| Senior Network Officer | Y | Out to advert |
| Software Developer | Y | Out to advert |
| **Neighbourhoods** |  |  |
| Team Operative (2 FTE) |  | Vacant since 10/09/21  |
| Arborist |  | Interviews w/c 13.06.2022 |
| Operations Supervisor |  | Out to advert |
| Administrative Officer |  | Covered by Waste Services officer |
| Apprentice mechanic |  | Vacant since 01.09.2021 |
| **Customer Services** |  |  |
| Customer Services Manager |  | Interviews w/c 06.06.2022 |
| SR Customer Service Officer Benefits 6 (4FTE) |  | Interviews in progress |
| SR Customer Service Officer Benefits 3 |  | Interviews in progress |
| SR Customer Service Officer Benefits 5 |  | Interviews in progress |
| **Planning & Development** |  |  |
| Licensing Officer |  | Vacant since 31/12/21 |
| Apprentice (3 FTE) |  | These will be recruited to in the next round of apprentices |
| Strategic Housing Officer |  | Vacant since May 2021 |
| **Policy & Governance** |  |  |
| Museum Curator | Y | Vacant since May 2020 but the budget has been used to fund a temporary resource. |
| Business Development Officer |  | Vacant since April 2021 |
| Cleaner (0.68 FTE) |  | Vacant since 22/12/21 and post filled from 11/04/22 |
| Legal Executive | Y | Vacant since 23/01/22 and looking to recruit next financial year |
| **Commercial Services** |  |  |
| Cleaner |  | Vacant since March 2022 |
| Facilities Officer |  | Vacant due to secondment. |
| Graduate Engineer |  | Recruitment in progress |
| Estates Surveyor |  | Recruitment in progress |